



LEISURE AND CULTURE SUB COMMITTEE

10.00 am THURSDAY, 22 NOVEMBER 2018

COUNCIL CHAMBER - PORT TALBOT CIVIC CENTRE

PART 1

1. Declarations of Interest
2. Minutes from Previous Meeting (*Pages 5 - 10*)
3. To scrutinise information and monitoring issues being reported by:
4. Pontardawe Arts Centre Business Plan and Cinema Development
(*Pages 11 - 36*)
Head of Transformation
5. Local Authority Partnership Agreement Performance Review 2017-18 (Presentation) (*Pages 37 - 42*)
Head of Transformation
6. Discussion on the Outcomes from The Cefn Coed Colliery Museum Tour
7. Quarterly Performance Management Data 2018-2019 (*Pages 43 - 54*)
Report of the Head of Participation
8. The Scrutiny Forward Work Programme 18/19 (*Pages 55 - 58*)
9. The Education, Skills and Culture Cabinet Board Forward Work Programme 18/19 (*Pages 59 - 62*)

10. Urgent Items
Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Section 100B (4) (b) of the Local Government Act 1972
11. Access to Meetings
Access to Meetings to resolve to exclude the public for the following item(s) pursuant to Section 100A(4) and (5) of the Local Government Act 1972 and the relevant exempt paragraphs of Part 4 of Schedule 12A to the above Act.

PART 2

12. To scrutinise private information and monitoring issues being reported by:
13. Celtic Leisure Annual Performance Review 2017-18 (Exempt under Paragraph 14) *(Pages 63 - 68)*
Report of the Head of Transformation
14. Celtic Leisure First Quarter Performance Review 2018 - 19 (Exempt under Paragraph 14) *(Pages 69 - 74)*
Report of the Head of Transformation

S.Phillips
Chief Executive

Civic Centre
Port Talbot

Wednesday 14 November 2018

Committee Membership:

Chairperson: **Councillor A.L.Thomas**

Vice
Chairperson: **Councillor M.Crowley**

Councillors: M.Ellis, H.N.James, S.Miller, S.Renkes,
A.J.Richards, D.Whitelock and R.Phillips

Notes:

- (1) If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*

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LEISURE AND CULTURE SUB COMMITTEE

(Committee Room 1/2 - Port Talbot Civic Centre)

Members Present:

26 June 2018

Chairperson: Councillor A.L.Thomas

Vice Chairperson: Councillor M.Crowley

Councillors: S.Miller, R.L.Taylor and D.Whitelock

Officers In Attendance P.Walker, S.Brennan, W.John, K.Davies and C.Davies

1. **DECLARATIONS OF INTEREST**

The following Member made a declaration of interest at the commencement of the meeting:

Councillor S.Miller Re: Report of the Chair of the Economic and Community Regeneration Scrutiny Committee – Agenda Item 4 – as she is a member of Neath Town Council.

2. **MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting held on 24th April 2018 be noted.

3. **UPDATE ON THE TASK AND FINISH GROUP RECOMMENDATIONS IN RELATION TO SUPPORT FOR TOURISM IN THE COUNTY BOROUGH.**

Members received an update from the Chair of the previous Economic and Community Regeneration Scrutiny Committee.

Members were provided with an update on the recommendations that the Task and Finish Group produced in relation to the support for Tourism.

It was noted that the Task and Finish Group received feedback from those consulted on the process of developing tourism as it was highlighted that it was much more than just marketing what the Authority already had.

Officers highlighted that this was a positive step moving forward for tourism. It was noted that the authority had lost the Tourism Team several years ago, However, will be shortly advertising for 2 new posts to re-create a Tourism team.

Members asked for feedback on how many business's responded to the survey. Officers highlighted that they attempted to contact as many businesses as possible. There were 34 responses in total to the initial questionnaire.

Officers explained that when comparing Neath Port Talbot County Borough with other areas it has been difficult to promote the area as 'Neath Port Talbot' as the name of the area doesn't represent a destination as such. For example The Vale of Neath and Afan Forest Park are easy to recognise destinations but the name Neath Port Talbot is an amalgamation of two towns and not a destination visitors would understand.

The main aspects that the new tourism team will focus on to advertise are visitor marketin's which can be summarised as the national trust market, activity market and family visitor markets.

Members highlighted that the Splashpool in Aberavon was closed during April when the weather was pleasant, and asked that the Splashpool be open earlier in the year to accommodate for when the weather is nice. Officers highlighted that the Splashpool is coming to the end of its natural life. It was noted that the weather is unreliable and if the splashpool were to open earlier in the year it may not be utilised if it was raining. It was noted that there is a proposal in making the opening times more flexible, however they would have to have a discussion with Celtic Leisure.

It was highlighted that the Steelworks could be promoted for tourism as public maybe interested in the science behind it.

Officers highlighted that the majority of people that attend day trips are the residents of Neath Port Talbot or from neighbouring counties. For future activities it is not proposed that a significant marketing spend will be allocated to day visitors such as these and that we will

concentrate on those visitors intending to stay in NPT or visit the area as part of a holiday in a neighbouring area. This is because the potential economic impact from staying visitors is approximately ten times the value of a day visitor.

Members suggested promoting sites in Neath Port Talbot for Camping as that is a large part of family holidays.

Members asked for the Report from Regeneration, Scrutiny Committee be circulated to the Members of this committee.

Members noted the update.

4. **CHRISTMAS AND NEW YEAR OPENING TIMES. LIBRARIES, THEATRES, COMMUNITY CENTRES, MARGAM COUNTRY PARK, LEISURE CENTRES AND SWIMMING POOLS 2018**

Members received information on the proposed opening times for the Christmas and New Year period 2018.

It was noted that appendix 3 had been attached in error and was not a part of the report.

Members asked whether Neath Sports Centre was closed on New Year's Day or 2nd January 2018. Officers highlighted that they were unsure and would check.

Following scrutiny, the Committee was supportive of the proposal to be considered by the Cabinet Board.

5. **URGENT ITEMS**

Because of the need to deal now with the matter contained in Minute No.6 below, the Chairperson agreed that it could be raised at today's meeting as an urgent item pursuant to Statutory Instrument 2001 No.2290 (as amended).

Reason for Urgency

Due to the time element.

6. **LEASE OF BAGLAN LIBRARY BASEMENT**

Members received information on the terms for the grant of a lease to Action for Children for the Basement section of Baglan Library, Laurel Avenue, Baglan.

Following scrutiny, the Committee was supportive of the proposal to be considered by the Cabinet Board.

7. **SCRUTINY FORWARD WORK PROGRAMME 2018/19**

The Committee noted the Forward Work Programme.

Members asked for a brief report at a future meeting of the Leisure and Culture Scrutiny Committee from officers highlighting what work they are planning on doing in relation to Heritage and Culture.

8. **EDUCATION, SKILLS AND CULTURE CABINET BOARD FORWARD WORK PROGRAMME 2018/19**

The Committee noted the Cabinet Board Forward Work Programme.

9. **ACCESS TO MEETINGS**

RESOLVED: that pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph of Part 4 of Schedule 12A to the above Act.

10. **CELTIC LEISURE PERFORMANCE REVIEW 2017-18 (EXEMPT UNDER PARAGRAPH 14)**

To update Members on the financial performance of Celtic Leisure during the 2017 -2018 financial year, as detailed in the private circulated report.

Members commended Celtic Leisure on their work, however, Members asked whether Celtic Leisure have set high goals to quickly. Officers highlighted that the market is expanding and Celtic Leisure is adhering to that.

Following scrutiny, it was agreed that the report be noted.

CHAIRPERSON

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

EDUCATION, SKILLS AND CULTURE CABINET BOARD

LEISURE AND CULTURE SCRUTINY COMMITTEE

22nd November 2018

REPORT OF HEAD OF TRANSFORMATION ANDREW THOMAS

MATTER FOR DECISION

WARDS AFFECTED: Pontardawe

PONTARDAWE ARTS CENTRE BUSINESS PLAN AND CINEMA DEVELOPMENT

1. Purpose of the Report

1.1 To seek Member approval for the implementation of a new business Plan for Pontardawe Arts Centre and for the Head of Transformation to be granted authority to engage with the Arts Council for Wales to secure a capital grant towards the cost of a new cinema development at Pontardawe Arts Centre.

2. Executive Summary

2.1 A new business plan which is appended as (Appendix 1) for Pontardawe Arts Centre, is presented to Members for consideration and approval.

2.2 The plan seeks to explore opportunities to reduce costs and generate income that will contribute towards meeting the forward financial plan saving target.

2.3 The business plan recognises the addition of a new cinema is key to sustaining the future of Pontardawe Arts Centre. This development would consolidate the existing audiences and also widens the appeal to new audiences, especially young people, within the community.

3. Background

3.1 Set within the Swansea Valley, in the heart of Pontardawe, the

Arts Centre opened in 1996. The venue comprises of a Victorian style theatre with a maximum capacity of 500, a studio theatre which can accommodate up to 100, an attic gallery, teaching studio, café, bar, and complimentary facilities.

- 3.2 Pontardawe Arts Centre receives an annual revenue support grant circa £64k from the Arts Council for Wales .
- 3.3 As well as the Arts Centre establishing a more commercial approach, it must continue to deliver the requirements of the funding agreement, which is appended as (Appendix 2).
- 3.4 To date the Arts Centre has engaged with the Arts Council via its resilience programme, at no cost to the council. As a result of an initial feasibility study commissioned by the Arts Council, we have been invited to progress to stage 2. This requires the procurement of a business consultant. ACW will pay 75% of the consultant at a cost circa £50k, with the council funding 25% of the costs circa £12.5k.
- 3.5 Stage 3 of the application would be the final submission to the Arts Councils capital grants panel. Prior to that a fully costed report would be brought to the Board for member approval to progress to stage 3.

4. Financial Impact

- 4.1 The business plan seeks to reduce the current level of subsidy that the Arts Centre receives, and to support a more sustainable business model for the Council.
- 4.2 Whilst the council will be able to draw down grant funding from The Arts Council for the capital cost of a cinema, there would be a financial contribution required from the council. A fully costed report would be brought to the Board for member approval to progress at that stage.

5. Equality Impact Assessment

- 5.1 There is no equality impacts associated with this report.

6. Workforce Impacts

- 6.1 Implementation of the business plan may have workforce impacts. Where this is the case, it will be reported in subsequent

reports to Members.

7. Legal Impacts

7.1 All actions within the business plan will be delivered in line with the Council's financial guidelines and regulations.

8. Risk Management

8.1 There are no risk management issues associated with the business plan.

8.2 With regard to the cinema, as stated in the draft budget consultation report to the cabinet on 31st October. "In relation to the medium term future of such facilities as Pontardawe Arts Centre, it is now very dependent upon bids for capital funding submitted to the Arts Council".

9. Consultation

9.1 There is no requirement under the constitution for external consultation on this item.

10. Recommendation

Recommendation :1

It is recommended that:

- a. The new business plan for Pontardawe Arts Centre appended to this report be implemented accordingly.
- b. Delegated authority be granted to the Head of Transformation to commence a procurement exercise in partnership with the Arts Council for Wales, to engage a business consultant at a cost of circa £12.5k and for authority to enter into any contractual arrangements associated with this arrangement.

11. Reasons for Proposed Decision

11.1 To ensure the long term sustainable future of the Arts Centre.

12. Implementation of Decision

12.1 The decision is proposed for implementation after the three day call in period.

13. Appendices

Appendix 1: Pontardawe Arts Centre Business Plan.

Appendix 2: Arts Council for Wales funding agreement.

14. List of Background Papers

None

Officer Contact

Paul Walker,
Operations Coordinator

☎ 01639 861107

✉ p.walker@npt.gov.uk

Pontardawe Arts Centre

Business Plan

2018 - 0

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- 1. Vision**
- 2. Background**
- 3. Strategy**
- 4. Key Actions**
- 5. Financial Performance**
- 6. Out-turn Figures**
- 7. Grants**
- 8. Action Plan**
- 9. Friends Action Plan**

1. Vision:

Pontardawe Arts Centre seeks to enrich people's lives through their engagement in the arts, by offering a diverse and accessible range of live events, film screenings, exhibitions and participatory opportunities for the entire community. Pontardawe Arts Centre strives to challenge, inspire, and educate.

2. Background:

2.1.1 Set within the Swansea Valley, in the heart of the town, Pontardawe Arts Centre opened in 1996 following extensive refurbishment funded by the local authority. Owned and managed by Neath Port Talbot County Borough Council, the venue comprises: a Victorian style theatre/cinema with a maximum capacity of 500; a studio theatre which can accommodate up to 100; an attic gallery; teaching studio; café; bar and; complimentary facilities.

2.1.2 Pontardawe Arts Centre receives an annual revenue support grant from the Arts Council for Wales. As well as the centre establishing a more commercial approach, it will continue to deliver the requirements of the funding agreement, *pendix 2*. These are:

- Make Reach Sustain;
- Cultural Poverty;
- Young People;
- Resilience Programme.

3. Strategy:

3.1.1 Neath Port Talbot County Borough Council, working with the Friends of the Pontardawe Arts Centre, will work to ensure the Arts Centre is sustainable and high performing. The overall strategy is to:

- Employ sustainable strategies and practices that reduce the operating subsidy achieving a zero subsidy over time;
- Diversify and grow the user base;
- Secure capital investment, which enhances and modernises the premises, to help grow revenues;
- Develop a balanced programme of arts and participatory activities within the available financial envelope;
- Secure new and additional sources of funding to secure sustainability of the facility.

4. Key Actions:

- Pontardawe Arts Centre (PAC) will deliver the £40k Forward Financial Plan savings via increased income and control of expenditure. Total savings identified in the action plan for 2018/19 is **£55k** (see section 8 below).
- Following a recent review of the licenced bar, the bar will work towards delivering increased profit margins and increased numbers of events to generate increased trading profit. Target trading surplus for 2018/19 is £15k (current profit margin is £11k) .
- A programming review will be carried out to create cost centres for both Pontardawe Arts Centre productions (PAC) and Arts Council for Wales Productions. The profit from the PAC Shows will assist in the venue subsidy reduction. *Appendix 1 and 2*
- PAC will deliver a programme as per the Arts Council for Wales (ACW) funding agreement 2018-19. This includes drama, comedy, world, folk, contemporary and classical music and children’s theatre. *Appendix 3*
- Neath Port Talbot County Borough Council will continue working with ACW via the Capital Grant scheme to secure capital funding to build a new cinema at the venue.
- PAC has recently participated in the ACW Resilience Programme. This review was commissioned by ACW. PAC will implement the recommendations of this report. They are included in the action plan, section 8.
- PAC will exploit all appropriate commercial opportunities to reduce the current subsidy in line with the local authority’s Forward Financial Plan (FFP). Proposed actions are included in the action plan; targeted income for FG for year 1 - **£10k**.
- A review of the current staffing structure will be undertaken as part of the ACW Business consultants’ review.
- A review of the current participation programme will be undertaken. Targets will be introduced and monitored.
- A review of the current marketing strategy and marketing roles is underway.
- PAC work closely with and support the new Friends Group to deliver their key aims for 2018-19.

- In partnership with the Friends Group, user and non-user surveys will be carried out in summer 2018. The survey will identify areas for audience development.
- PAC will work in partnership with the Friends Group to draw down grant funding to support the Arts Centre.
- A detailed analysis of recently released user data will be used to increase user numbers through targeted marketing campaigns. *Appendix 4*

5. Financial Performance:

5.1.1 Due to austerity measures, the Council identified financial savings across all service areas including the reduction in funding for Pontardawe Arts Centre of £40k in each financial year (2017 -2020). In 2017/18, due to the Council receiving a better than expected settlement from Welsh Government, this was reduced to £30k for that financial year.

5.1.2 During 2017 – 18 the operating subsidy for Pontardawe Arts Centre was circa £220k. This figure does not take into account the building maintenance costs of circa £50k per annum and support services such as finance, HR, IT.

5.1.3 The operational subsidy for 18-19 has been reduced by a further £40k per annum, and is now set at £180k.

5.1.4 The Arts Centre needs to offset the subsidy reduction by increasing income, which reduces the operational cost of the venue or by reducing expenditure.

5.1.5 Grant Funding:	2016/17	2017/18	2018/19
Arts Council of Wales Revenue support grant	£61,060	£61,060	£63,197
Arts Council of Wales – project support (1)	£23,890		
Arts Council of Wales – Grant - Energy Efficiency Measures	£20,000		
Arts Council of Wales – Wales in Edinburgh		£25,000	
Arts Council of Wales – Cracked – R & D		£17,830	
Arts Council of Wales – Cracked – touring grant			£30,000
Film Agency Revenue support grant (2)	£3500	0	£6,500

(Note 1) For specific one off productions not year on year

(Note 2) No grant received in 17/18 from Film Agency

6. Out-turn Figures Financial Year 2017 -18 and projections for 18 - 19

	Actual 17-18	Estimate 18-19
Arts Centre Artistic Programme funded by the Arts Council for Wales	Income	
ACW Grant	(£63,197)	(£63,197)
Ticket Sales	(£78,653)	(£102,000)
Total Income	(£141,850)	(£165,197)
Gross Expenditure (Artist Fees and Marketing)	£129,835	(£160,197)
Profit	(£12,016)	(£5,000)

Arts Centre venue operating costs.	Income	Income
Total Income	(£136,256)	(£216,678)
Total Expenditure	£381,095	£437,786
Nett Expenditure	£244,839	£221,108
Bar Profit	(£11,888)	(£15,334)
Artistic Programme funded by the Arts Council for Wales profit	(£12,016)	(£5,000)
Total Subsidy	£220,935	£200,774 *

* Whilst the revised budget only shows a budget reduction of circa £20k, the action plan shown as section 8, identifies further actions to meet the budget saving of £40k

7. Grants:

7.11 There are a number of grants available both locally and nationally. Recently a new Friends of Pontardawe Arts Centre Group, a charity, has been established. In partnership with the group Pontardawe Arts Centre will now have the ability to apply for funds from Trusts and Foundations. Grant aid will be sought in two broad areas.

Small (less than £10,000).

- Improving use through supporting disadvantaged groups to have better access
- Small equipment replacement / enhancement.

Large (greater than £10,000)

Grant applications for larger investments will be developed as part of the Capital Investment programme when it is clearer what the needs and opportunities are.

During the first financial year (2018/19) the Friends Group will seek to secure grant funding and additional contributions in excess of **£20k**.

7.1.2 Grant funding: the Friends Group has submitted applications as follows:

- Tesco Bags for Help (**£1000-£4000**): proposal prepared for submission
- Mynydd y Betws Wind Farm Community Grant - This year's funding round opens on the 25.06.18 to close on the 27.07.18 in readiness for assessment on the 6.09.18. Tier 1 - £500 - £5,000 – Up to 90% grant. **Proposal for £4000 prepared for submission.**

The following grants are being pursued:

- Big Lottery Fund – 'Awards for All Wales - £10,000 - £500,000 grants available through both strands of the People and Places programmes.
- Landfill Disposals Tax Community Scheme, a new Grant linked to the Pwllfawatkin , Cwmgors Landfill operation. Possible grants between £5,000 and £49,999 (no match needed).
- Coalfields Regeneration Trust (CRT) Grants for Pontardawe. There might be some opportunity as an area formally worked for coal and still suffering the effects of the streamlining of the Mining Industry. Can award grants from £500 up to £7,000.
- Councillors Community Fund:. £10,000 per Local Councillor.
- Local Community councils. Up to £1,000 per community council, from October 2018

8. Action Plan:

		Priorities		
		Programme		
Priority	Actions	Outcome	Lead Officer	Contribution to reducing subsidy
Arts Council for Wales	Deliver Programme as per revenue support funding agreement 2018-19.	Remain ACW Revenue support client receiving £63,197 and therefore ability to access capital funding	Angie Dickinson (AD)	AD Salary £10k Technician Salary £5k
Programme Review	<p>A programming review has been carried out for 2018-19; this will be further developed for 2019-20.</p> <p>The revised programme will ensure that the Centre's offer is more commercial and will secure increased footfall, eg popular music event headlined by Public Service Broadcasting in September 2018, already sold out. This will be a key feature of the programme going forward based on market intelligence.</p> <p>The review creates two cost centres, one for the commercially profitable productions, whose profit will assist in the subsidy reduction for the Arts Centre.</p> <p>The second cost centre will be for the more</p>	The net profit from the PAC shows will assist in the venue subsidy reduction.	AD	£12k net 2018-19 £15k net 2019-20

	risk productions which will be subsidised by the Arts Council for Wales' revenue support grant.			
Participation Programme	Review the current programme to establish whether pricing and time slots are appropriate. This will result in development of a suite of performance indicators that will be regularly monitored.	Increase participation figures circa 20,000 Income figure for 17-18 £20,000 Target 18-19 £21,000	Meirion Gittins (MG)	£1k
Children's Theatre	A more targeted programme for children particularly children's theatre, film and participatory activities.	Aim for £1,000 increase in income in year 1	AD	£1k
Young people	Develop activities targeted at younger audiences, such as Battle of the Bands, dance / drama groups.			
Music programming	Trial music events that are more targeted at teens and young people in their early twenties. This will be a risk as it is a new audience, possibly a joint programme with the Friends group in the beginning to help it become an established genre.	Income Generation reduced subsidy	MG	£1k
Film Programming	Cater more for children and families. New releases during half term and school holidays.	Families generally buy multiple tickets and often generate secondary spend. Income 17/18 £26,049 Target for 18/19 £28,500	AD	£2.5k
Staffing				
Review Staffing Structure	Linked to the proposed Capital investment from ACW which will necessitate a Business Consultant to look at entire PAC operation	Improve efficiency and identify any skill and capacity gaps.	Paul Walker (PW) and ACW consultant	£8k

Volunteer Scheme	Increase volunteer scheme particularly when there is no Receptionist on duty. Volunteers will be available to advise on programme and purchase of tickets	Improve accessibility of venue with welcoming atmosphere 325 Hours annually, which would equate to £2,438 Additionally unpaid work experience with total of 1045 hours which would equate to £7,838 annual target increase of 20%	AD	£10k (In kind)
Secondary spend				
Licenced Bar	The bar will work towards increased profit margins and will increase events. Including introducing Street Food Fridays to be programmed monthly after September, Open Day and Friend's Social Events	Generate increased trading profit. Target to increase 17/18 profit of £11k to -£15k in 18/19	MG	£4k
Expand Hire	Increased promotion for availability of hire of rooms for training and conferencing and private events.	Target income £1,000	MG	£1k
Exhibitions & Gallery space	Review the use of the gallery space.	Arts in the Tawe Valley run the Gallery programme and we receive 10% of all sales. Income for these classes included in participation programme	AD	£0.5k
Marketing and sponsorship				
Friends of Pontardawe Arts Centre	Work together with the Friends to raise awareness of the venue locally and to promote the venue – particularly the hire of facilities. Encourage businesses to sponsor specific shows and events.	Generate increase in user figures and income.	AD	£2.5k
Marketing	Develop a robust marketing plan, to include the increased use of social media, link with	Potential increased exposure and new audiences.	AD	£5k

	the authorities media section to increase exposure Review the format of the brochure as a marketing tool.	Reduce current marketing costs by £5k		
Introduce Business Club Sponsorship Scheme	Utilising the venue and Friend's contacts promote and develop a sponsorship scheme in which in return for financial investment sponsors are given no cost and varying value of promotion via existing outlets (eg inclusion in website, brochures, pre- film screenings and flat screens within bar.	Business Patrons circa £200 per year. Target £1000 in year one.	Friends of Pontardawe Arts Centre (FR)	£1k
Explore donations from online shopping and search engines	easyfundraising.org.uk allows charities and non-profit organisations to sign up to raise either a small donation, or percentage of money spent, when supporters use the links given to shop with major online retailers.	Income Generation reduced subsidy.	MG	£0.5k
Page 25			TOTAL	£55K
Other key actions				
User/Non user Survey	In partnership with the Friends group carry out a user and non-user survey. Survey to be via Survey Monkey which will better enable the figures to be examined and analysed. Participants accessed on line, in venue and via attendance at town events over the summer months Target of 300 users and 100 non users	It will be invaluable to understand why non users are not attending and influence programming in future. It will also result in a solid base of evidence to underpin funding application, all of which will expect to see a strong grass roots demand for services.	AD -FR	
Film Club pricing	Review film club pricing.	Film screenings cover costs. PAC receives a Film Agency grant	AD	

		of £3,500 due to screening of specialist film.		
Arts in Health	Explore with ABMU the opportunity to support their Arts Strategy, in particular the Experience and Engagement stream through developing projects in Primary Care. This may include working with the third sector and social prescribing initiatives.	Potential increased exposure and new audiences.	AD	
Capital Projects				
Building layout and flow.	As part of the ACW Consultants review, consider better clustering of office space over one or two floors rather than over three. Review reception, bar and gallery space.	Improved closer working and communication.	PW/AD/ACW	
New Cinema	Continue working with ACW via its Resilience Programme which leads to their Capital Grant scheme. (Time line below). Establish a project steering group to include NPT officers, ACW and Pontardawe Arts Centre Friends representative.	New Cinema increasing the offer at the venue and increased income, thus reducing the subsidy. Increase of £40k anticipated in year 1 with potential to increase as service embeds	PW/AD/ACW/FR	
New Cinema costs	The estimated costs for the new cinema build are £500-600k. The match funding implications for NPTCBC would be circa 30% of the final capital costs.			
New Cinema key milestones	<ul style="list-style-type: none"> • Meeting to discuss procurement exercise 1 August 2018. • Application to be completed and submitted 			

	<p>to Arts Council of Wales for up to 75% of total eligible costs by 13 August 2018.</p> <ul style="list-style-type: none"> • Application to be considered at Capital Committee on 21st September 2018. • Arts Council of Wales decision letter to be sent week commencing 24 September • Subject to approval of Capital Committee, Feasibility Study tender advertised on sell2wales, websites and social media 1st October 2018. • 3-4 weeks for return of tenders by 2nd November 2018 • 1-2 weeks to score and interview shortlisted applicants • Feasibility Study commences Mid November 12-16 weeks • Feasibility Study completed by end of February/March 2019. • Feasibility Study assessed by Arts Council of Wales External Assessors for Architecture and Business Planning • Feasibility Summary presented to Capital Committee for approval to submit application for major funding. 			
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	<ul style="list-style-type: none"> • Application for major funding to be completed and submitted to Arts Council of Wales by April 2019. • Application for major funding to be considered at Capital Committee May/June 			
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9. The Friends of Pontardawe Arts Centre Proposed Action Plan for 2018/9

1. Recruit beneficial support skills for FPAC
2. Register FPAC with the Charity Commission (submitted)
3. Prepare FPAC accounts for YE 31 Dec 2018
4. Aim to increase current membership & retain all members for 2019
5. Secure sponsorship/ patronage support & income from individuals/ businesses
6. Scrutinise any future NPTCBC budget proposals & lobby as required
7. Assist in increasing attendance at the Arts Centre including through promoting use
8. Work in conjunction with NPTCBC to prepare a 3 year business plan based on local community feedback.
9. Identify areas of practical support/ advice to PAC following preparation of a business plan & user/non user research.
10. Work in conjunction with NPTCBC to support grant aid applications for priority capital & revenue projects at PAC including possible cinema pod and external atrium

NB The order of listing does not represent any suggested priority

Funding Agreement 2018/19

Please return your signed copy to your LEAD OFFICER directly in order to avoid a delay in payment



Cyngor Celfyddydau Cymru
Arts Council of Wales



Funded Organisation	Pontardawe Arts Centre
Award for 2018/19	£63,197
Name of your Lead Officer	Henry Rees
We are funding you as a	Venue

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This Funding Agreement should be read in conjunction with our **Handbook for the Arts Portfolio Wales** which can be found on our website [here](#). Please take time to study the Handbook carefully. There will be specific versions of this document relating to each specific sector. It also describes those areas where we expect you to set priorities within your work in relation to our overall objectives for Equalities, Welsh Language and Wellbeing.

Finally, you will find information about how we will work with you throughout the year.

The following targets are those that we have agreed with you for 2018/19:

Target and Context	What will a successful outcome look like?	Progress*
<p>Make, Reach, Sustain Programme and present a year round program of imaginative, ambitious work of the highest possible quality throughout 2018/19.</p> <p>Timeline: throughout 2018/19 for reporting ahead of 2018/19 Funding Agreement Meeting</p>	<p>A full programme of live presentations for 2018/19</p> <p>Professional live performances:</p> <p>Amateur productions:</p> <p>Participatory Programme:</p> <p>Please list any other initiatives and projects:</p>	
<p>Cultural Poverty</p> <p>Continue to engage with audiences that are at the heart of your community. Current target groups for 2018/19 may include:</p> <ul style="list-style-type: none"> -Disenfranchised young people -Areas of deprivation -Older people -Families -Schools sector <p>Timeline: update throughout 2018/19 and incorporate strategies and targets into Business Plan.</p> <p>Final reporting ahead of the 2018/19 meeting.</p>	<p>Collecting, monitoring and evaluating data in relation to attendances and engagement from target groups.</p> <p>Expectation is that a renewed Pontardawe Arts Centre Business Plan will be able to communicate the ambition and scope of the centre's commitment to affecting change within this agenda..</p>	
<p>Young people:</p> <p>Through your programme of activity, continue to deliver inspirational and transformational opportunities throughout 2018/19.</p>	<p>Collecting, monitoring and evaluating data in relation to attendances and engagement from children, young people and families.</p>	

<p>Timeline: update throughout 2018/19 and incorporate strategies and targets into Business Plan. Final reporting ahead of the 2018/19 meeting.</p>	<p>Expectation is that a renewed Pontardawe Arts Centre Business Plan will be able to communicate the ambition and scope of the centre's commitment to affecting change within this agenda.</p>	
<p>Sustain Effective Business Planning: Continue to engage with the Resilience Programme and support recommendations around Capital development of the new cinema project.</p> <p>This also may include attendance at Workshops and Masterclasses</p> <p>Timeline: throughout 2018/19</p>	<p>Continue to engage positively with assigned mentors, working towards implementing recommendations.</p> <p>Moving forward with the Resilience Programme outcomes, to help agree and enable the implementation and realisation of the Capital strategy around the new cinema development.</p>	
<p>Sustain Effective Business Planning Reflecting the annual condition around the submission of Business Plans, and considering the possible outcomes around the Resilience programme, we will require Pontardawe Arts Centre and Neath Port Talbot CBC to ensure the development and submission of the current Business Plan, with the intention of incorporating robust proposals, forward financial forecasting and budgeting for a minimum of three years beyond the current financial year.</p> <p>Timeline: update throughout 2018/19 with submission in October 2018</p>	<p>Submission of an appropriate and agreed Business Plan in October 2018.</p>	

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*Please use this column to monitor progress at your regular Board Meetings. You should include the completed table in your minutes.

This table will be reviewed during the year as appropriate and at next year's Funding Agreement meeting.

Lottery Funding

From time to time you might identify new and additional areas of work for which you wish to apply for Lottery funding. In our discussions about your Funding Agreement, we indicated that we could consider an application in relation to the following during 2018/19:

1	Possible Audience Development application to be discussed with your Lead Officer prior to submission.
2	Dependant on discussions with Lead Officer, a possible application to support one of the following: Training, Production or Taking Part.

I confirm that I have read and understood and agree to the conditions included within the documents discussed in this agreement.

I also confirm that I understand the requirements of the attached payment schedule (see appendix) and the deadlines it contains.

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Our signature (Lead Officer):

Your signature (Director):

Your signature (Chair):

Date:

Date:

Date:

Appendix 1- Your Personalised Payment Schedule

Payments are made by BACS and the months given below are when payments are expected to clear into your organisation's bank account. The date is an indication and payments will only be released when Arts Council of Wales has received and reviewed all the information listed **prior** to the payment month and has received sufficient funds from the Welsh Government.

Month	Requirements Due	Date Required	Payment Due in Month
January 2017	Quarterly Management Accounts to end of December 2017	End January 2018	£0.00
	Annual Accounts to end of March 2017	End January 2018	
February 2017			£0.00
	Annual Budgets for the year to March 2019	End February 2018	
March 2017	Signed Funding Agreement (to be returned to Lead Officer)	31st March 2018	£0.00
	Signed Award Acceptance (to be returned to Investment and Funding Services)	31st March 2018	
April 2017	Quarterly Management Accounts to end of March 2018	End April 2018	£15,800.00
	Submission (and satisfactory review by ACW) of your updated 2018/19 Strategic Equality Plan	28th April 2018	

May 2017	Submission of Arts Portfolio Wales Survey for October 2016 to March 2018	12th May 2018	£0.00
June 2017			£0.00
July 2017	Quarterly Management Accounts to end of June 2018	End July 2018	£15,800.00
	Submission (and satisfactory review by ACW) of your revised Welsh Language Plan	31st July 2018	
August 2017			£0.00
September 2017			£0.00
October 2017	Submission of updated Business Plan for 2018/19 and the three years 2019/20 to 2021/22	20th October 2018	£15,800.00
	Quarterly Management Accounts to end of September 2018	End October 2018	
November 2017	Submission of Arts Portfolio Wales Survey for April 2018 to September 2018	10th November 2018	£0.00

December 2017			£0.00
January 2018	Quarterly Management Accounts to end of December 2018	End January 2019	£15,797.00
	Annual Accounts to end of March 2018	End January 2019	
February 2018			£0.00
	Annual Budgets for the year to March 2020	End February 2019	
March 2018			£0.00

- please refer to the '**Business Monitoring of Arts Portfolio Wales Standard Requirements**' document, which will be available on our website should you need a further copy. This describes what information is required within each document you submit to us.

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL EDUCATION, SKILLS AND CULTURE CABINET BOARD

LEISURE AND CULTURE SCRUITINY COMMITTEE

22nd November 2018

Report of Mr Andrew Thomas Head of Transformation Education, Leisure and Lifelong Learning

Matter for Information

Wards Affected: "All wards"

LOCAL AUTHORITY PARTNERSHIP AGREEMENT PERFORMANCE REVIEW 2017-18

Purpose of the Report

To update Members on the outcomes from the Local Authority Partnership Agreement 2017 - 18 (LAPA). This document is the authority's annual Strategic funding agreement with Sport Wales. In 2017 - 18 the total Sport Wales Grant was £480,527

Background

Whilst the Local Authority Partnership Agreement (LAPA) is the strategic agreement for core funded programmes such as the Active Young People programme (A.Y.P.), Community Chest, it also allows for additional programmes to be delivered that meet the specific needs of Neath Port Talbot.

The Physical Activity & Sport Service (P.A.S.S), delivers the LAPA, and is committed to developing and promoting a better life for the population of Neath Port Talbot through active living. The bespoke programmes delivered in 2017 -18 via the LAPA, were provided after consultation with Schools, Celtic Leisure and local clubs via the District Sports Council and Governing Bodies of Sport.

The priority programmes identified to increase participation in Physical Activity were:-

Mountain Biking

Funding was received to expand the mountain bike project. The Afan Valley and Margam Park were targeted for development, due to their excellent trails, and accessibility to local community mountain bike clubs, who assisted in delivering the project.

Festivals were held, with 543 children attending taster sessions, linking them to the two community clubs, the Afan Valley Bike Shed and Margam Park Adventure.

Afan valley Bike shed delivered sessions weekly on a Thursday evening, a total of 18 club nights were delivered with 108 participations.

Margam Park Club sessions were delivered on a Sunday morning during July and August 2017; unfortunately the club did not attract as many participants as was hoped. But since the AYP team have relocated to Margam Country Park in June 2018, a mid-week junior mountain bike club has been established at the park.

Eight trail cycle leaders have been trained, and the Afan Valley Bike Shed and Margam Park Adventure are now accredited British cycling centres.

Netball:

During 2017-18 the Swansea Bay Netball League which was established by the AYP team, has expanded to 34 teams from 8 different clubs, entering teams in the under 13, 15, 17 and 21 leagues.

A further 10 clubs have entered the under 11 festivals held, with 26 teams playing.

In total that equates to 500 girls regularly playing netball in the leagues on Friday evenings between October and April.

All established clubs are now fully self-sustained and constituted. The most impressive aspect of this project is not just the improved playing standard, and the contribution to the performance pathway. But there are many girls

that would not be playing sport, and would be inactive if it wasn't for the expansion of the community clubs and league structure.

Badminton.

Badminton has proven to be more of a challenge. The AYP team are working with schools to deliver taster sessions linking in with community clubs. Competitive opportunities are being developed. 4 clubs are currently running with under 11 and under 16 age groups.

Table Tennis-

Community clubs have been established in four areas in NPT. Some areas having more success than others but all clubs are well attended and fixtures held within the community clubs.

Basketball

Four community clubs have been developed in Neath Port Talbot. The target age group was 13+ boys; this was based on the data from the school's sports survey. The clubs are currently still being developed, and competitive fixtures are being planned.

Hockey

Hockey is a sport that has not been developed in Neath Port Talbot for a number of years. A new successful club has been established at Ysgol Bae Baglan, with over 40 children participating on a regular basis. A strong link was formed with the URDD to help deliver this club, and they are now in the process of developing the club further, and competing with other clubs in the area.

Street Games

To target areas of poverty the AYP team has worked in partnership with Street Games to organise a door step sport provision. They delivered 17 door step sport sessions to establish four new door step sport clubs. These clubs have been developed in areas of deprivation in Neath Port Talbot. Sessions are run in the Western Valleys, Afan Valley, Aberavon and Neath / Briton Ferry areas.

Due to the success of this initiative, Street Games has provided a grant of £4k which has funded a £1k delivery budget per area.

Women and girls

The AYP team has delivered the US Girls project over the last year; there has been some success and some failure. In the Dulais Valley the Us Girls session has been successful in sustaining a club, which has been constituted and a community chest grant received to support the club.

The AYP team will be delivering a project targeting the inactive 14+ girls in their schools and communities, consultation is underway and girls only sessions are will be established.

Disabled People

The disability sport officer is working with clubs to support them through the insport process, which is Disability Sport Wales quality assurance accreditation. Although we consider our community sport clubs to be fully inclusive, we also recognise the need for specific targeted disability clubs.

Seven extracurricular disability clubs have been established across the local authority, these clubs are the festival of sport club, pan disability football, disability rugby club, dance club, SNAC Taibach club.

Sessions are being developed for a specific group in the Afan Valley, and a session linking with the physio team at the hospital has also been established.

The annual weeklong festival of sport held in August, attracted over 100 children per day, who took part in different sports / activities in Margam Park.

National Exercise Referral Scheme:

The P.A.S.S. team also deliver the National Exercise Referral Scheme (N.E.R.S) which is a Welsh Assembly Government initiative to promote physical activity in those people who are currently inactive or who have certain medical conditions. Programmes and exercise classes are delivered for clients with pre and post cancer, back injuries, trips and falls, stroke, diabetes, phase 4 cardio rehabilitation and weight management. The

programme is 100%, grant funded. An additional grant of £34,000 has also been secured from A.B.M.U.to deliver a chronic obstructive pulmonary disease (C.O.P.D.) programme on their behalf.

Financial Impact

1. Total Grant Funding received from Sport Wales 2017 -18 £480k
Total Grant Funding received from Disability Sport Wales 2017 - 18 £21k
Total grant funding for NERS via public health Wales £121k
Funding for COPD programme from ABMU £34k
Community Chest Grant received from Sport Wales 2017 -18 £85k

Equality Impact Assessment

2. There are no equality impacts associated with this report, the report is for information only

Workforce Impacts

3. There are no workforce impacts associated with this report.

Legal Impacts

4. There are no legal impacts associated with this report.

Risk Management

5. There are no risk management issues associated with this report.

Consultation

6. There is no requirement under the Constitution for external consultation on this item.

Appendices

None.


List of Background Papers

7. Copies of the 2017-18 and 2018-19 Local Authority Partnership Agreements are Available from the Operations Coordinator.

Officer Contact

8. Paul Walker,

Operations Coordinator

 01639 861107

 p.walker@npt.gov.uk

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Education, Skills and Culture Cabinet Board

22nd November 2018

Report of the Head of Participation

Chris Millis

Matter for Monitoring

Wards Affected: All Wards

Quarterly Performance Management Data 2018-2019 – Quarter 2 Performance (1st April 2018– 30th September 2018)

Purpose of the Report

To provide members with quarter 2 performance management data, complaints and compliments for the period 1st April 2018 to 30th September 2018 for Education, Leisure and Lifelong Learning Directorate. This will enable the ESC Cabinet Board to discharge their functions in relation to performance management.

Executive Summary

The report provides education results and assessments at KS4, KS3 and KS2. Attendance and exclusion data over the secondary and primary sectors. Data relating to the Statutory Assessment Process, the Youth Service and childcare. Data relating to the Library Service including number of visitors, material issued and a summary of the number of people participating in a sporting activity at the council facilities.

Background

Quarterly data for members to compare results/outcomes.

Financial Impact

The progress described in the quarterly report was delivered within reduced budgets.

Equality Impact Assessment

The Equality Act 2010 requires public bodies to “pay due regard to the need to:

- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and foster good relations between persons who share a relevant protected characteristics and persons who do not share it.”

As the focus of this report is to report progress and Neath Port Talbot schools produce an annual Strategic Equalities Plan there is no requirement to undertake an equality impact assessment.

Workforce Impacts

The progress described in the quarterly report was achieved against a backdrop of a reduced workforce alongside ongoing financial challenges.

Legal Impacts

This progress report is prepared under:

The Local Government (Wales) Measure 2009 and discharges the Council’s duties to “make arrangements to secure continuous improvement in the exercise of its functions”.

The Neath Port Talbot County Borough Council Constitution requires each cabinet committee to monitor quarterly budgets and performance in securing continuous improvement of all the functions within its purview.

Risk Management

Failure to have robust performance monitoring arrangements could result in poor performance going undetected.

Consultation

There is no requirement under the Constitution for external consultation on this item.

Recommendations

Members monitor performance contained within this report.

Reasons for Proposed Decision

Matter for monitoring. No decision required.

Implementation of Decision

Matter for monitoring. No decision required.

Appendices

- Appendix 1: Corporate Performance Management Data - Quarterly.
- Appendix 2: Local Performance Management Data - Quarterly.
- Appendix 3: Compliments and Complaints Data

List of Background Papers

The Neath Port Talbot [Corporate Improvement Plan - 2016-2019](#) "Rising to the Challenge";
Monitoring forms/spreadsheets
Welsh Government Statistical Releases

Officer Contact

Neal Place, Performance Management Officer.
E-mail n.place@npt.gov.uk. Tel. 01639 763619









Performance Indicators


Neath Port Talbot Council

Appendix 1 - Education, Skills and Culture Cabinet Board - Corporate Plan Key Performance Indicators - Quarter 2 - 2018/19

How will we know we are making a difference (01/04/2018 to 30/09/2018)?




PI Title	Actual 16/17	Actual 17/18	Actual 18/19	Target 18/19	Perf. RAG
EDUCATION LEISURE & LIFELONG LEARNING					
CP/002 - Number of full day childcare places provided (measured over the financial year - quarterly)	2569.00	2283.00	2203.00	2350.00	 Red
The number of registered childminders has fluctuated over the quarter, affecting the overall number of registered places. Training and support is available to providers to help sustain their settings and additional work will be undertaken to promote this to providers.					
CP/004 - Percentage of Year 11 pupils achieving 5 GCSEs at grades A*-C, or equivalent, including English or Welsh first language and Maths	61.53	51.41	52.02	60.00	 Red
Academic Year 2017-18 : There has been a rise in this indicator from 51.41% in Academic Year 2016/17 to 52.02% for Academic Year 2017/18 but the figure is below the target set. This is largely due to the unexpected change in grade boundaries which had a detrimental effect on individual pupils at the C/D borderline in GCSE English Language, mathematics and numeracy.					
This is only the second year since the change in the format of the GCSE exams, with the main difference being that the results rely more on the exam paper than coursework and assessment. This has clearly had an impact on pupils from more deprived backgrounds which when added to the removal of pupils opportunity to enter exams early has made target setting particularly challenging.					
CP/005 - PAM/007 - Percentage of pupil attendance in primary schools	94.56	94.69	94.14	94.90	 Amber
185,997 missed half day sessions of 3,501,081 in Academic Year 2016-17 compared to 204,413 missed half day sessions of 3,490,918 in Academic Year 2017-18. There were a number of factors that affected attendance during the year including a higher than average amount of recorded illness amongst pupils in a number of schools. Scarlet fever, chicken pox and stomach bugs were the main causes of illness that hit several classes and schools quite hard during the winter months. There was a notable rise in the number of unauthorised holiday's being taken during term-time since the Isle of Wight prosecution case that received significant attention by the national media. This was particularly prominent at the very start and end of the school year. The Education Welfare Service continues to work closely with schools and parents to identify the root cause of persistent absences with the aim of providing intervention and support when and where needed. A new dedicated officer was appointed during the year with the sole focus of working with those pupils classified as persistent absentees. Regular meetings are scheduled between Education Welfare Officers and key school staff to discuss individual pupil cases and provide advice, support and to determine appropriate course of actions					
CP/006 - PAM/008 - Percentage of pupil attendance in secondary schools	93.72	93.64	93.48	94.00	 Amber

PI Title	Actual 16/17	Actual 17/18	Actual 18/19	Target 18/19	Perf. RAG
<p>147,951 missed half day sessions of 2,325,867 in Academic Year 2017-18 compared to 151,041 missed half day sessions of 2,316,937 in Academic Year 2018-19. There were a number of factors that affected attendance during the year including a higher than average amount of recorded illness amongst pupils in a number of schools. Scarlet fever, chicken pox and stomach bugs were the main causes of illness that hit several classes and schools quite hard during the winter months. There was a notable rise in the number of unauthorised holidays being taken during term-time since the Isle of Wight prosecution case that received significant attention by the national media. This was particularly prominent at the very start and end of the school year. The Education Welfare Service continues to work closely with schools and parents to identify the root cause of persistent absences with the aim of providing intervention and support when and where needed. A new dedicated officer was appointed during the year with the sole focus of working with those pupils classified as persistent absentees. Regular meetings are scheduled between Education Welfare Officers and key school staff to discuss individual pupil cases and provide advice, support and to determine appropriate course of actions.</p>					
CP/007 - PAM/033 - Percentage of pupils assessed in Welsh at the end of Foundation phase	16.65	16.16	15.78		
<p>Academic Year 2017-18 : New Indicator - Data for previous years has been obtained but no target set. This is an objective in the Welsh in Education Strategic Plan (WESP) and links with Objective 1 which is: More seven-year-old children being taught through the medium of Welsh. This will be done in a number of ways including:-</p> <ul style="list-style-type: none"> • To increase the capacity of Welsh-medium pre-school provision • Provide information for parents/carers that promotes the benefits of a bilingual education • Work with Mudiad Meithrin to ensure expansion of pre-school provision and support the sector to recruit suitably skilled Welsh language care workers • Improve the support for parents/pupils and schools to move along the linguistic continuum <p>Authority is opening a second Welsh medium (WM) secondary campus in the south-east in September 2018 with a capacity for 650 pupils aged 11-16. It is expected, based on parental responses, that this will stimulate interest and growth in WM primary provision in the areas of Port Talbot, Neath, Llandarcy, Briton Ferry and the Afan Valley in subsequent years. It is reasonable, based on known current capacity, to assume a minimum 2% growth in numbers accessing WM provision.</p>					
CP/008 - PAM/034 - Percentage of year 11 pupils studying Welsh first language			12.85		
<p>This is a new indicator for 2018-19. There are 191 pupils out of a cohort of 1486 pupils studying Welsh first language at Year 11. This relates to one school and will depend on the number of pupils attending that school. As part of the NPT WESP a range of strategies are being used to promote Welsh medium education, primarily the opening of Ystalyfera Bro Dur is likely to have a long term impact on this percentage. However, it is too early to see the impact.</p>					
CP/014 - Percentage of 11 - 19 year olds in contact with the Youth Service (measured cumulatively over the financial year - quarterly)	19.11	24.47	18.53	24.50	 Red
<p>3,400 of 13,897 in Quarter 2 2017-18 compared to 2,670 of 14,406 in Quarter 2 2018-19. The fall can be attributed to a fall in Authority Wide youth work that was carried out in the first 2 quarters of 2018-19. During the first two quarters of 2017/18 extensive work was undertaken with the schools promoting the youth council and added over 400 young people to our database. Also a lot of work was undertaken on Sexual relationship education sessions with over 200 young people accessing the SRE sessions. The numbers are expected to rise in quarter 3.</p>					
CP/024 - Communities for work - Number of local people in training, volunteering or employment	90.00	182.00	150.00	168.00	 Red

PI Title	Actual 16/17	Actual 17/18	Actual 18/19	Target 18/19	Perf. RAG
<p>There are several reason the numbers are lower than the anticipated target:-</p> <ul style="list-style-type: none"> • The figures stated do not include Transfer Starts in to the programme, which since the 1/4/18 there have been 6. • WG have acknowledged that there has been a lower take up by 25+ participants, Wales wide – this is possible due to the changeover to Universal Credits. • There are at least 8 participants that we are waiting for proof of eligibility in Qtr. 2 which when received will be added to the figures. • The C4W programme is ESF funded and cannot work with any individual that is receiving support from another ESF programme. • Although the programme is not mandatory, it does have strict eligibility criteria that individuals must meet before receiving support especially the 25+ participants. 					
CP/072 - Number of visits to our theatres (measured cumulatively over the financial year - quarterly)	97376.00	113678.00	103320.00		
<p>This is a new indicator for 2018-19 Data for previous years has been obtained but due to a cut in the budget of 50% over the previous years no target has been set.</p>					
CP/074 - PAM/017 - Number of visits to leisure centres per 1,000 population	3580.77	3563.43	4581.35	3700.00	 Green
<p>visitors to local authority sports and leisure centres who participate in physical activity have increased in quarter 2 (2018-19) by over 28 percent when compared to quarter 2 (2017-18) mainly due to the popularity of the “Aberavon Leisure and Fitness Centre” and the hire of “Ysgol Bae Baglan” facilities by the general public.</p>					
CP/276 - PAM/032 - Capped 9 score			341.00		
<p>This is a new indicator so no comparable data.</p>					

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How will we know we are making a difference (01/04/2018 to 30/09/2018)?

PI Title	Actual 16/17	Actual 17/18	Actual 18/19	Target 18/19	Perf. RAG
EDUCATION LEISURE & LIFELONG LEARNING					
ELLL - EDU/015a - The percentage of final statements of special education needs issued within 26 weeks including exceptions. (measured over the calendar year - quarterly)	37.18	39.00	61.47	39.00	 Green
61.47% - 67 statements issued within the 26 week timescale (including exceptions) out of a total of 109 possible statements. The indicator continues to show steady improvement.					
ELLL - EDU/015b - The percentage of final statements of special education needs issued within 26 weeks excluding exceptions. (measured over the calendar year - quarterly)	100.00	95.12	95.71	100.00	 Amber
95.71% - 67 statements issued within the 26 week timescale (excluding exceptions) out of a total of 70 possible statements. This measure will be closely monitored over the next quarter					
ELLL - LCL001 - The number of visits to public libraries during the year, per 1,000 population (measured cumulatively over the financial year - quarterly)	2956.97	2805.66	2648.07	2805.00	 Red
<p>Visits to libraries have decreased this year due to:</p> <ul style="list-style-type: none"> - External building work at Neath Library - The closure of the Baglan Youth Forum at Baglan Library - Exceptional weather in June and early July saw a drop off in visitor numbers - Car parking issues at Pontardawe Library 					



Performance Indicators

Neath Port Talbot Council

Appendix 3 - Education, Leisure and Lifelong Learning - Compliments & Complaints - Quarter 2 - 2018/19

How will we know we are making a difference (01/04/2018 to 30/09/2018)?

PI Title	Actual 16/17	Actual 17/18	Actual 18/19	Target 18/19	Perf. RAG
EDUCATION LEISURE & LIFELONG LEARNING					
PI/256 - Education, Leisure & Lifelong Learning Directorate-- % of complaints at stage 1 that were upheld	0.00	0.00	0.00		
Zero upheld/partially upheld of 7 complaints. Three complaints concerned the SEN process, one the Library Service, one the Cleaning Service, one Margam Park and one concerning the issuing of child performance licences – all the complaints were not upheld					
PI/257 -Education, Leisure & Lifelong Learning Directorate - % of complaints at stage 2 that were upheld/partially upheld	0.00	0.00	0.00		
One stage 2 complaint concerning the SEN process - this complaint was not upheld.					
PI/258 -Education, Leisure & Lifelong Learning Directorate - % of complaints dealt with by the Public Services Ombudsman that were upheld/partially upheld	0.00	0.00	0.00		
No complaints were referred to the Ombudsman.					
PI/259 - Education, Leisure & Lifelong Learning Directorate - Number of compliments received from the public	3.00	97.00	8.00		
The 8 compliments concerned Margam Park. The way compliments are compiled have changed. We are now unable to quantify compliments raised via our social media pages as the grading system on these pages is no longer provided by the social media site.					

**Leisure and Culture Scrutiny Sub Committee
Forward Work Programme 2018/19**

Date of Meeting	Agenda Item	Cabinet Board	Officer
26 June 2018	Celtic Leisure Quarter 4 Performance Data Report	26 Jul 2018	Paul Walker/Chris Millis
	Christmas /New Year Opening Times (libraries, Leisure Centres etc)	6 Sep 2018	Wayne John/ Andrew Thomas
	Tourism; Cllr A Llewelyn be invited to inform the group on the findings of the Tourism Task and Finish Group.		Cllr. Llewelyn
22 Nov 2018	Celtic Leisure Annual Report (Celtic to attend) (Celtic to be first on the agenda)	29 Nov 2018	Paul Walker/ Chris Millis
	Celtic Leisure Quarter 1 Performance Report	29 Nov 2018	Paul Walker/ Chris Millis
	Margam Park Business Plan (be presented at parent committee only for presentation)	29 Nov 2018	Paul Walker/ Andrew Thomas

	Pontardawe Arts Centre Update		Paul Walker
	Outcomes from Cefn Coed Tour		Paul Walker
	Quarter 2 Performance Indicators		Paul Walker/ Neal Place
	Local Authority Partnership Agreement Sports Wales (presentation)		Paul Walker
29 Jan 2019	Celtic Leisure 6 Months Performance Review 17/18	28 Feb 19	Paul Walker/ Chris Millis
	Welsh Public Libraries Standards Annual Report	28 Feb 19	Wayne John
	Performance of Community Centres post transfer including; type of transfer, financial position, sustainability and type of use.		Paul Walker
	Beach Management Arrangements		Andrew Lewis/ Paul Walker/ Dave Phillips
	Local Authority Partnership Agreement Additional Funding Report		
	Gnoll Park Monitoring report on the effect and income from the decision to increase charges (including		Andrew Lewis

	information on the Gnoll park business plan and any updates)		
	Afan Forest Park monitoring report on the impact that the changes may have had on the existing businesses.		David Phillips
23 Apr 2019	Princess Royal Theatre update		Paul Walker
	Report on what work the new tourism team is doing in relation to the heritage offer and leisure offer in NPT		Simon Brennan

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Education, Skills and Culture – Forward Work Programme (DRAFT)

2018/2019 FORWARD WORK PLAN (DRAFT)

EDUCATION, SKILLS AND CULTURE CABINET BOARD

DATE	Agenda Items	Type (Decision, Monitoring or Information)	Rotation (Topical, Annual, Biannual, Quarterly, Monthly)	Leisure and Culture Scrutiny Sub Committee	Contact Officer/ Head of Service
29 Nov 2018	Schools Admission Policy 20/21 (Permission to Consult)	Decision	Annual		Helen Lewis/ Andrew Thomas
	Celtic Leisure Annual Report	Monitor	Annual	22 Nov	Paul Walker/ Chris Millis
	Local Authority Partnership Agreement Sports Wales	Information	Annual	22 Nov	Paul Walker/ Chris Millis
	Margam Park Business Plan	Decision	Annual		Paul Walker/ Chris Millis
	Quarter 2 Performance Indicators	Monitoring	Quarterly		C.Glover/M.Daley
	Pontardawe Arts Centre Business Plan	Decision	Topical	22 Nov	P.Walker

Education, Skills and Culture – Forward Work Programme (DRAFT)

DATE	Agenda Items	Type (Decision, Monitoring or Information)	Rotation (Topical, ,Annual, Biannual, Quarterly, Monthly)	Leisure and Culture Scrutiny Sub Committee	Contact Officer/ Head of Service
17 Jan 19	School Attendance Report	Topical	6 Monthly		John Burge/ Andrew Thomas
	Youth Service Update	Information	Annual		C.Millis/ASC
	Implementation Plan Additional Learning Needs	Information	Topical		Hayley Lervy/ Andrew Thomas
	Education Safeguarding Report	Information	Topical		Susan Jones Chris Millis
	30hr Childcare Offer Roll-out	Decision	Topical		Angeline Spooner- Cleverly C.Millis
	MEAS Report	Information	Topical		Mike Daley Chris Millis

Education, Skills and Culture – Forward Work Programme (DRAFT)

DATE	Agenda Items	Type (Decision, Monitoring or Information)	Rotation (Topical, ,Annual, Biannual, Quarterly, Monthly)	Leisure and Culture Scrutiny Sub Committee	Contact Officer/ Head of Service
28 Feb 19	School Admissions Policy 21/22 (Outcomes of Consultation)	Decision	Annual		Helen Lewis/ Andrew Thomas
	School Terms and Holiday Dates 22/23 (Permission to Consult)	Decision	Annual		Helen Lewis/ Andrew Thomas
	Celtic Leisure 6 Months Performance Review 17/18	Monitoring	Quarterly	29 Jan 19	Paul Walker/ C.Millis
	Welsh Public Libraries Standards Annual Report	Information	Annual	29 Jan 19	Wayne John
	Childcare Facilities within Schools	Decision	Annual		C.Millis
	Local Authority Partnership Agreement Sports Wales	Decision	Annual	29 Jan 19	P.Walker
	Quarter 3 Performance Indicators	Monitoring	Quarterly		C.Glover/ M.Daley

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